



Vendor Exemption Request Procedure

Pep Boys Vendors must complete and submit the Vendor Exemption Request Form below with all pertinent details for compliance rule exemptions to be considered.

- Please speak with your Replenishment Manager to determine if an exemption from Pep Boys Compliance Standards is necessary.
- If an exemption request is for specific SKU's and / or Purchase Order's, please list all PO numbers on the form.
- Please list the rule number(s) you are requesting for exemption.
- IMPORTANT - Include an explanation / comments with details for your exemption request.

For prompt attention to your Exemption Request, please submit your request is via e-mail.

E-mail your completed Exemption Request Form to suppliercompliance@pepboys.com.

An alternate reply method is via fax to ATTN: Supplier Compliance FAX: 215-430-4635

Your request will be acknowledged as soon as received. The contact person listed on the Exemption Request Form will be notified of the exemption decision.

Thank you.